



# **GLOUCESTER EMERGENCY FOOD CUPBOARD: Minutes of Board Meeting, October 15 2008**

**In Attendance:** Don Collar, Glenda Dare (recorder), Pauline McNally, Vivien Runnels, Jim Bogues. Ann Frederking, Tracy Martineau

**Regrets:** Marjorie Gardner, Valerie Hall, Linda Lalonde, Sabrene Abu-Zeyada, Vern Greenshields, Marion Washington

**Staff:** Gwen Bouchard

## **Adoption of minutes**

Pauline McNally moved to accept the minutes; seconded by Ann Frederking.

## **Treasurer's Report**

Treasurer: presented by Jim Bogues

- Jim noted that our current financial position is strong.
- Discussion noted that economic trends may lead to a greater need to purchase food in the future and more people earning a salary are using the GEFC.

## **Reports**

Executive Coordinator: presented by Gwen Bouchard

- Gwen presented the statistics for September use of the food cupboard. She pointed out that compared to 2007 more families are now using our services.
- Gwen is still making efforts to set up the Access programs on our computers. The Board authorized that Gwen should look into this and could spend up to \$500.00 in order to have the programs set up.
- Student Placements: one student has been placed, and is now working on fundraising. The other two student placements did not work out, however there may be another student who will be available to assist.
- Fundraising: Both money and food has been donated generously by several organizations, including the Colonel By High School, Annunciation of the Lord Church, Epiphany Anglican Church, St. Mary Anglican Church, Convent Glen Catholic School; we also had a yard sale and fill-a-bus
- The Drop Campaign started on October 14, 2008
- Annual Volunteer Potluck Party was held at Marjorie's home. Over 50 people attended.
- Refrigeration. Gwen suggested that we purchase a new freezer. Her estimate of the cost was between \$700-\$800. The Board approved that she purchase a new 5 foot chest freezer.
- Tracy is now the de facto editor of the month newsletter for volunteers. We wish to thank Ann, who has contributed sections on the history of the Food Cupboard.

- Christmas Programs: Ann will investigate to see whether it would be better to use gift certificates or cards this year. We still have certificates left from last year that we will be able to use.
- Pauline moved that we increase the amount of the voucher by \$5.00 each. This motion was carried.
- It was suggested that we should investigate the number of hams and chickens that we need, and speak to the Food Bank regarding the possibility of getting surplus turkeys from them.
- Parade of Lights. Nerds on Site are still interested in decorating a trailer to pull in the parade to advertise the Food Cupboard. However, the Board has confirmed that for purposes of safety, and in keeping with the spirit of the parade, they should not attempt to collect food at the parade.

### **New Business**

- Marking our 20<sup>th</sup> year: Photos will be scanned and entered into a PowerPoint presentation for the AGM. Marjorie and Ann are going to look at old photos and catalogue them all.
  - The theme suggested was “Celebrating 20 years of Volunteers”
  - We should create a category of recognition for 20 years by volunteers.
- Vivien mentioned “Food Secure Canada”, which will have its National Conference in Ottawa this year.

The meeting was adjourned.

The next meeting is scheduled for November 19<sup>th</sup> at 7:00 pm.