

## **GLOUCESTER EMERGENCY FOOD CUPBOARD BOARD MEETING OCTOBER 18TH 2006**

**CHAIR**, Don Collar

**PRESENT**, Glenda Dare, Marion Washington, Pat O'Driscoll, Jerome Bower, Pauline McNally, Vivian Runnels, Huguette Jean Francois, David Brault, Jim Bogues, Marjorie Gardner

**REGRETS**, Liz Hong-Farrell, Lesa Brown, Ann Frederking, Linda Lalonde

1. The minutes from September were accepted on a motion proposed by Pauline and seconded by Huguette.

### **Business arising from the minutes;**

1. The planned giving information is being translated into French.
2. David reported that high speed internet service will cost more than expected, \$49. The board agreed to a 3 month subscription to Magma and David will investigate cheaper options.
3. David reported Liz should soon obtain a free shredder from Grand & Toy, and perhaps a new fax machine.
4. Cheque safety procedures were reviewed.

### **Treasurer's report:**

Jim presented detailed summaries of income and expenses, for January to September, for 2006, 2005 and 2004. They showed that expenses ( apart from salaries ) have remained relatively stable but income was down. Last year we only had one part time position , supplemented by occasional help, but this year we have a full time director. We were able to draw on reserves for the past 2 years but they have been exhausted. David will produce a fund raising plan in the new year.

### **Executive Director's report: David**

- the drop campaign and direct appeal are underway
- tax receipts for donations in 2006 have been completed
- several schools have had or are planning fall food drives
- organisation is underway for school Christmas food drives
- a history of the GEFC is being written by a U of O student
- the GEFC now has a regular volunteer translator
- we have a co-op student from Colonel By for 15 hours every 2 weeks until Christmas
- David will be away from October 23 rd until November 3rd.

**The board agreed that we would be giving Turkey vouchers again this year, amount to be determined in November.**

**The meeting adjourned.**

**NEXT MEETING: NOVEMBER 22nd**

Minutes prepared by Marjorie Gardner