

**GLOUCESTER EMERGENCY FOOD CUPBOARD  
BOARD MEETING NOVEMBER 22<sup>nd</sup> 2006**

**CHAIR:** Don Collar  
**PRESENT:** Glenda Dare, Pat O'Driscoll, David Brault, Ann Frederking, Linda Lalonde, Lesa Brown, Marjorie Gardner  
**REGRETS:** Pauline McNally, Marion Washington, Huguette Jean-François, Vivian Runnels, Jim Bogues

The minutes from October were approved on a motion proposed by Glenda Dare.

**Business arising from the minutes:**

1. David reported that we have had high speed internet installed by Magma - \$49 a month for 3 months. He explained that he had looked into finding cheaper connecting services and the best he could find was \$70 less. A motion was proposed by Pat O'Driscoll, seconded by Ann Frederking "That David arrange a year's contract with Magma for internet connection". The board approved.
2. David reported that he had bought a new fax machine, Ann will purchase a shredder.

**Executive Director's Report: David**

- Food was given for 1743, there were 23% repeat visits in October.
- He addressed the 2007 budget, he is aiming for a balanced budget, some basic food prices have increased, the summer student program may be cancelled, probably there will be no grant increases
- Revenue increases could come from – expanding the drop campaign to all areas next year, setting up a fund raising committee, concentrated effort to pursue business donations, implementing bequest/planned giving.
- Reducing expenses by – reminding interviewers of existing food distribution policies, reducing Christmas voucher amounts. He offered to reduce his hours.
- The board discussed ways we could increase community awareness, especially in Orleans. Some ideas were – contacting T.V. stations for Christmas coverage of our programme, the A channel is very community conscious – trying to get articles in the Orleans papers – contacting local businesses and government offices to consider giving donations to us rather than Christmas or birthday presents to each other
- Preparations are ongoing for the School Christmas Food Drive.
- David had inquired at other area food programmes and they do not allow many 2<sup>nd</sup> visits. A rough calculation was made of the cost of 2<sup>nd</sup> visits- about \$30,000.

**Turkey Vouchers:** The board approved the purchase of Christmas vouchers - \$20 for families of 3 & 4, \$25 for larger families. The motion was proposed by Ann, seconded by Pat.

**The meeting adjourned. Next meeting: JANUARY 17<sup>th</sup> at 7.00pm**

Minutes submitted by Marjorie Gardner.