



GLOUCESTER EMERGENCY FOOD CUPBOARD:

Minutes of Board Meeting, March 25, 2009

Present: Jim Bagues, Don Collar - Chair, Ann Frederking, Linda Lalonde, Tracy Martineau, Pauline McNally, Vivien Runnels, Valerie Hall

Regrets: Glenda Dare, Marjorie Gardner, Vern Greenshields, Sabreen Abu-Zeyada, Marion Washington

Staff: Gwen Bouchard

Adoption of Minutes:

With one correction (the word city in section 1e under reports should be City with an upper case C), the minutes were approved on a motion by Ann Frederking, seconded by Tracy Martineau.

Business Arising from the Minutes:

All items arising are covered in the report from Gwen Bouchard.

Reports:

Treasurer's Report – presented by Jim Bagues

1. Records from 2008 have been taken to the auditor. There was a discrepancy of \$9
2. The January report will be presented at the next meeting as it was included by error with the records given to the auditor. In general, there was a surplus of approximately \$12,000 in January as a result of receiving a grant installment and some large donations.
3. February 2008 was quiet with both expenses and income YTD similar to 2008.
4. GIC investments are presently at about \$100,000.

Proposal: to purchase a computer for the treasurer. The cost would be approximately \$650 - \$795 before taxes.

Motion by Linda Lalonde: to allow the treasurer to spend up to \$1000 including taxes. Seconded by Pauline McNally. **Carried.**

Executive Coordinator's Report - presented by Gwen Bouchard

1. February numbers were 1350 compared to 1511 in 2008.
2. OLG - Rideau Carleton Racetrack hopes to give us funding from discarded chits. However, there are some kinks in the system that need to be worked out first. We MAY get some funding in the future.
3. Database - a web based database is now being recommended rather than Access. Some of the other area food programs are presently using such a system. A volunteer is presently working on developing a system for us. The only costs will be gasoline and an honorarium for the volunteer.
4. We are now members of Tech Soup (<http://www.techsoup.org/>) and can order computer software and hardware at very low prices. We will order a new monitor for the main office computer and some software.
5. Summer student - Canada Summer Jobs has confirmed that we can hire students at our discretion. We anticipate offering the job to the student who placed second in 2008 and who has expressed interest. We have requested a new resume, references and will

interview her again. We hope to receive minimum-wage funding for 12 weeks. We will pay somewhat more than minimum wage.

Motion: Moved by Ann Frederking, Seconded by Jim Bagues that providing we receive 12 weeks' funding, Gwen is authorized to hire the student for up to 14 weeks. **Carried.**

6. We have been participating in Hunger Count 2009 during March.
7. We are seeking former volunteers to invite them to the AGM.
8. The new carpet is on hold until May as the city has encountered a delay obtaining enough of the same dye lot.
9. The new web site is taking shape but will not be running for a few more weeks.
10. We have received our first order of meat from Bearbrook Farm and it is excellent. Gwen will check into chicken as well.
11. A picture presentation for the AGM is being worked on. Gwen will check into loans of projection equipment.
12. A GEFC history booklet is nearly ready.
13. Churches have been contacted in regard to the AGM.
14. Pat Gregoire is preparing the frame and matting for the 20 yr-volunteer's photos.

New Business

One volunteer has offered to make aprons with our logo for the 15 year volunteers. The Board was generally happy with the idea and Gwen was tasked to find pre-made aprons rather than purchasing fabric if the cost difference was minimal.

The next meeting will be the AGM on April 29 at 7 pm.
The next regular Board meeting will be on May 20 at 7 pm.

The meeting was adjourned at 8 pm.

Minutes submitted by Ann Frederking