

GLOUCESTER EMERGENCY FOOD CUPBOARD: Minutes of Board Meeting, March 15, 2006

In attendance: Lesa Brown, Jim Bagues, Don Collar(Chair), Glenda Dare, Huguette Jean-Francois, Marjorie Gardner, Pauline McNally, Pat O'Driscoll, Vivien Runnels, Marion Washington.

Regrets: Ann Frederking, Liz Hong-Farrell.

Absent: Nadia Delbani

1. Motion to accept minutes put forth by Marion Washington and accepted by all with the following changes:

- Include under attendance regrets were received from Vivien Runnels and Don Collar. Nadia Delbani was absent.

Business Arising:

Ann Frederking had prepared a paper outlining the proposed changes to the By-Laws.

- On a motion by Marion Washington and seconded by Pat O'Driscoll the paper outlining the changes was received.
- The proposed changes were discussed by the Board and all were in agreement with the proposed changes. A vote was held and the changes were passed. All were in agreement.

The changes will be announced at the AGM.

REPORTS

Jim Bagues presented the treasurer's report.

- i) Income for period was below average and expenses were higher. The payment of 2970.00 for insurance affected the expense account.
- ii) 2005 statements are in the hands of auditor. The former auditor gave the GEFC special rates, however, in the future we will be paying closer to market rate of about \$1200.00 to \$1500.00. An audit takes place every 3 years. In between audits, a review is carried out every year and these rates will likely increase.

Vivien questioned the drop in donations and Jim indicated new approaches concerning fundraising will take place.

David Brault presented his report

- i) David indicated he was looking at bringing in more food items to reduce amount spent on purchases.

- ii) Pauline asked if he would be coming up with a fundraising plan that would see additional funds coming in. She and Jim would be available to assist on a consulting basis.
- iii) David would begin procedures to announce AGM on March 21.
- iv) A presentation on new signage was done and the Board was in agreement except for the (picnic table). David asked the Board to send him ideas by Wednesday the 22nd.
- v) The Xmas Village was a success and our share will increase to \$4,000.00 as a result.
- vi) Bob Monette (Herb Kreling's replacement) will be visiting the food cupboard.
- vii) Vanessa has been offered the student placement job and if she can't accept due to a change in her status it will be recommended that Natasha be considered.
- viii) David indicated he would have the web page and stats file up to date asap.

NEW BUSINESS:

The following retired from the Board in the following years.

David Townson.....2004
Dave Prebble..... 2005
Pierre Proulx.....2006
Nadim Barsoum.....2005

Everyone in attendance requested to have their name stand for re-election and all indicated the one and two year rule could apply to them. All were in agreement that Marjorie would determine by random choice who would stand for one year.

There is a potential of 2 vacancies and Marjorie would post a note on the bulletin board advertising the vacancies and she was designated to receive names of potential candidates.

Next meeting

The next official meeting is the AGM. A meeting, if necessary, may be called before the AGM. David will coordinate if so required.

Minutes prepared by Pauline McNally