

**Gloucester Emergency Food Cupboard  
Board Meeting,  
January 16, 2008**

**CHAIR:** Vivian Runnels

**PRESENT:** Glenda Dare (recorder), Ann Frederking, Pat O'Driscoll, Jiim Bogues, Marjorie Gardner, Marion Washington, Pauline McNally.

**STAFF:** David Brault, Executive Director

**REGRETS:** Regrets: Don Collar, Jerome Bower, Sabrina Abu-Zeyada, Huguette Jean-Francois.

**Adoption of Minutes**

With corrections to those present, the minutes from November 2007 were accepted unanimously. Moved by Marjorie Gardner, seconded by Jim Bogues.

**Business Arising from the minutes:** none

**Reports**

**1. Treasurer's Report: presented by Jim Bogues**

- in the December report there was a surplus of \$17,000 for the month.
- \$25,000 was invested
- there was an annual surplus; this is the first time in several years that this has happened.
- the difference from last year seems to arise from the expense line reflecting a drop in expenses for food purchases and the snack program.

**2. Executive Director's Report**

- Insurance Policy: - if the interpretation in the letter is correct we will go with the Mantha policy. If it is not correct we must re-consider. Jim will investigate the details and report to the Board by E-mail.
- Telephone: David will investigate possible problems of a change from using Bell to Rogers
  - He many negotiate with Bell
  - Ann reminded David to check the fine print
- City of Ottawa: our grant application was accepted for 2008 with 2% increase over last year.
- Turkeys and Vouchers: we have vouchers for \$1,425 remaining; we gave out \$2,250; we received 30 turkeys form OFB and 30 from UPS.
- Christmas Exchange: debriefing meeting will be in March
- AGM: Marilyn Matheson, Exec. Director of the Christmas Exchange, has accepted to be our speaker
- Thank You Letters: Annual thank you letters will be mailed by January 25.
- 2008 Fundraising Plan: David submitted in his fundraising plan in his executive Director's report. Please refer to this plan for details.

**3. New Business:**

1. Date for AGM: Wednesday May 21, 2008 at 7:00 pm
2. We need to begin to think about any activities we may want for our 20th anniversary in January 2009. This would include thanks to donors and volunteers

**4. Report of Personnel Committee:** The committee reported.

**The next meeting will be held on October 17, at 7:00 pm.**

**Minutes submitted by Glenda Dare.**