

# **GLOUCESTER EMERGENCY FOOD CUPBOARD: Minutes of Board Meeting, February 15, 2006**

**Chair:** Jim Bogue

**Present:** Pauline McNally, Marion Washington, Pat O'Driscoll, Glenda Dare, Lesa Brown, Ann Frederking, Liz Fong Farrell, David Brault, Marjorie Gardner

**1. The minutes from January 2006 were accepted on a motion proposed by Liz.**

## **2. Treasurer's Report:**

Jim presented and explained the balance sheet for 2005. He also presented the January 2006 financial statement.

## **3. Executive Director's Report:**

David Brault gave his first report as executive director.

- He reviewed the process he had gone through in taking over the position.
- He asked the board to consider opening a fund with the Community Foundation of Ottawa, he will get more information.
- David attended an Emergency preparedness workshop given by the city of Ottawa – the Board decided that no action was necessary.
- David submitted a grant application to Giant Tiger to be directed to the nutritious children's snack programme.
- He is having an inventory done of all contents of the building in case the board decides to get insurance coverage.
- He presented details of a plan for a partnership with a company interested in having charities manage an outdoor market in Orleans. The board declined.
- The board gave David permission to apply for a position on the board of the Food Bank.
- Vanessa has been offered the summer student position.
- Ann will continue to post board minutes and update the photo board and captions on the web site,
- Susan Wrigley will take over as web master.
- David has contacted several local organisations for more volunteers to work in the office and on fund raising.

## **4. New business:**

- Board elections. Ann will rewrite a by-law and present it at the next board meeting.
- Ann agreed to be the speaker at the AGM to talk about the early years at the GEFC.

The meeting adjourned.

**Next meeting March 15 at 7pm**

Minutes submitted by Marjorie Gardner.