

**GLOUCESTER EMERGENCY FOOD CUPBOARD  
BOARD MEETING  
April 16, 2008**

**Attendance:**

**Chair:** Don Collar  
**Present:** Marjorie Gardner, Valerie Hall, Jim Bogues, Pat O'Driscoll, Linda Lalonde, Glenda Dare (recorder).  
**Staff:** Ann Frederking, Gwen Bouchard  
**Regrets:** Marion Washington, Vivien Runnels, Pauline McNally

**Adoption of the Minutes:**

- With the correction of the date for the next meeting, Jim Bogues moved to accept the minutes, seconded by Pat O'Driscoll, and carried.

**1. Business Arising from the Minutes:**

- Huguette Jean-Francois, Jerome Bower and Lisa Brown will not be continuing on the Board. We have three 2-year vacancies and one 1-year vacancy and need to find new potential members before the AGM.

**2. Amendments to the Constitution:** Presented by Linda Lalonde

- Changes re: the Executive Coordinator will be presented at the AGM for adoption. Other minor changes will be presented at the following AGM meeting. The amendment reads: "The Board of Directors of the Gloucester Emergency Food Cupboard recommend to the Annual General Meeting that the constitution be amended to change the title of the staff position from "Executive Director" to " Executive Coordinator" in all instances and specifically Article 5.2 and 7.5.
- That the Bylaws be amended to change the title of the staff position from "Executive Director" to "Executive Coordinator" in all instances and specifically Bylaws 3; 4.3.7; and 4.3.8

Moved by Linda Lalonde, seconded by Marjorie Gardner and carried unanimously.

**3. Personnel Committee -** Presented by Glenda Dare

- Gwen Bouchard was introduced to the Board. Gwen has already signed the contract and will begin work on April 28, 2008 as our new Executive Coordinator.

**4. Treasurer's Report -** Presented by Jim Bogues

- Both income and expenses were below norm this month.
- Jim is contacting accountants to arrange for this year's financial review.

**5. Executive Coordinator's Report -** Presented by Ann Frederking

- Attendance in March was down from last year.
- Ann is organizing computer files so they will be ready for Gwen.
- Julie (coop student) has a plan of action for the AGM
- The 2008 Hunger Count has been submitted.
- Ann is going to apply for a grant from the Alterna Bank ( formerly CS Coop)
- The carpet in the office was replaced
- A letter was sent to Loblaws re their decision not to donate meat. There has been no response yet. Ann continue to get a response.

- Printer: Harvest House is now setting up a printing shop. Ann will look into the possibility of our patronizing them when we have printing to be done.

#### **6. AGMs - Presented by Pat O'Driscoll**

Pat will attend the Food Bank lunch as a volunteer but not as a representative of the GEFC. This is not our year to be invited.

#### **7. Next Meeting:**

- Will be held on June 18, 2008 (the 3rd Wednesday of June).

#### **8. Move to Adjourn**

- Moved by Jim Bagues. Carried unanimously.